

# MODEL BACKUP RESPONSE POLICY

Backup Response Plan for \_\_\_\_\_  
(Name of Licensed Service)

In the event that \_\_\_\_\_ (Name of Licensed Service) cannot respond to a request for emergency medical service, the dispatcher shall dispatch the request to \_\_\_\_\_ (Name of Responding Service's) (Identify the service or services to be dispatched.)

The \_\_\_\_\_ (Name of Licensed Service) will be paged (number of pages i.e. 3,4) times at specified intervals. The first page is considered number one for counting purposes, if no response is received from \_\_\_\_\_ (Name of Licensed Service) within (number of minutes) after the first page, dispatch will initiate a second page. If there has been no response from \_\_\_\_\_ (Name of Licensed Service) within \_\_\_\_\_ (number of minutes) after second page, dispatch will then initiate a third page and also page the backup service.

\_\_\_\_\_  
Physician Medical Director      Date

\_\_\_\_\_  
Officer of Licensed Service      Date

*There is additional information to consider when writing your Backup Plan. Depending on how your service is dispatched you will want to write the plan to meet your needs. You will also want to make sure you have the signature of your PMD. The following suggestions may help you as you write your Backup Plan.*

- ◆ If more than one service is listed, the requesting Licensed Service may identify the service to be dispatched first or dispatch may be instructed to dispatch the service that is geographically closest to event.
- ◆ If your Communication Center has established protocols for dispatching a backup service that include the number of pages and the time interval between each page, that protocol may be used to determine when the backup service will be dispatched.
- ◆ The Backup Response Plan for your service will be given to your communication center, to the backup service, and will be placed in the EMS files where your service records are kept.